



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

Minutes from August 13, 2026 Regular Board Meeting

The meeting was held in person at Todd County Historic Courthouse, Commissioner's Board Room, located at 215 1st Ave S, Long Prairie, MN 56347.

Chairperson Katterhagen called the Thursday, August 13, 2026 meeting to order at 8:30 a.m.

The Pledge of Allegiance was recited.

Call for Introductions.

Board members present were: Dale Katterhagen, Barb James, Tom Williamson, Larry Bebus and Wayne Wendel.

Others present were: Adam Ossefoort (Division Director), Sarah Katterhagen (Program Coordinator), Josh Votruba (Conservation Technician), Alyssa Scheve (Conservation Technician), Jessica Moore (Conservation Technician), Luke Thoma (NRCS), Bob Byers (Todd County Commissioner) and Tim Denny (Todd County Commissioner).

Denny joined the meeting at 8:35 a.m.

Approval of Agenda: Katterhagen asked if there were any additions or corrections to the agenda. Wendel made a motion, seconded by James, to accept the revised agenda with the following changes:

- 3.9 Remove Schmidt request for funding
- 3.10 Cebulla request for funding will move forward
- 3.11 Kohlhase request for funding will move forward
- 5.1 Host funding source was updated
- 5.2 Peters funding source was updated

Affirmative: Katterhagen, James, Bebus, Williamson and Wendel. Motion carried.

Approval of Minutes: Williamson made a motion, seconded by Wendel, to approve the July 9, 2026 regular board meeting minutes as distributed. Affirmative: Katterhagen, James, Bebus, Williamson and Wendel. Motion carried.

Financial Report: Williamson made a motion, seconded by Bebus, to accept the July 2026 Treasurer's Report with receipts totaling \$75,088.06 and disbursements totaling \$122,797.28.

Discussion: S. Katterhagen reviewed the revenues and disbursements.

Affirmative: Katterhagen, James, Bebus, Williamson and Wendel. Motion carried.

Call for Conflict of Interest: No conflict of interest was reported.



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Celebrations: Katterhagen thanked all the staff for their work.

Commissioner's Report: Commissioner Byers reported the County holds monthly department head meetings, the 2027 levy is looking to be around 9%, and the Courthouse trim project will be starting the week of August 17, 2026.

Denny joined the meeting at 8:35 a.m.

Director Report: Ossefoort reported he is working on multiple ordinance updates including shoreland cargo containers, buffer law ordinance and ordinance on data centers. Ossefoort will be presenting the updated Comp plan to the Commissioners for approval, attended Long Prairie and Red Eye Watershed Steering Committee meetings, and prepared the board packet.

Wendel asked what the changes to the Buffer Ordinance will be. Ossefoort reported he will print the information from BWSR for all the board members.

SWCD Manager Report: No report- absent.

Staff Visual Report: S. Katterhagen presented her visual report.

Report on Staff Accomplishments:

Ossefoort reported:

- Christiansen and Votruba completed the Wetland delineation for the Hewitt Dam Project
- Scheve and Moore have been working on cover crop projects and cost share projects.

NRCS Report: Thoma provided the board a handout on NRCS priorities. Thoma noted NRCS is going through reorganization, and the reorganization should not affect our local office. Thoma also reported due to the dryness they are modifying plans accordingly and allowing emergency grazing and haying on CRP. Landowners should contact FSA with any questions or modifications to their plan.

Scheve reported that cover crops projects are also taking the drought into consideration when developing the plan.

FSA Report: No report.

1W1P Reports:

- **Sauk River Report:** No report.
- **Red Eye Report:** FY2027 funding is moving forward.
- **Long Prairie Report:** Katterhagen attended the Long Prairie policy meeting and the minutes from the meeting were shared with the board. Katterhagen attended the Long Prairie Watershed Pontoon tour in Douglas County. He noted that it's good to get outside of your county to see what others are doing.



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Katterhagen also shared that he feels the Counties and Districts are good about sharing the WBIF funding.

- **Crow Wing Report:** No update.
- **Mississippi Brainerd Report:** No update.

BWSR Report: No report.

Decisions needed for encumbering cost share funds

Williamson made a motion, seconded by James, to approve encumbering FY23 Long Prairie LCCMR funds for Lenarz, C#20260813-3.1 in the amount of \$750 for a forest stewardship plan. Affirmative: Katterhagen, James, Bebus, Williamson and Wendel. Motion carried.

Wendel made a motion, seconded by Bebus to approve encumbering C25-0118 Red Eye WBIF funds for Hansch, C#20260813-3.2 in the amount of \$656.25 for a well sealing project. Affirmative: Katterhagen, James, Bebus, Williamson and Wendel. Motion carried.

James made a motion, seconded by Wendel to approve encumbering FY23 Long Prairie LCCMR funds for Swanson, C#20260813-3.3 in the amount of \$1,200 for a forest stewardship plan. Affirmative: Katterhagen, James, Bebus, Williamson and Wendel. Motion carried.

James made a motion, seconded by Bebus to approve encumbering C23-3483 Long Prairie WBIF funds for Kaiser, C#20260813-3.4 in the amount of \$43,098 for a streambank and stabilization project. Affirmative: Katterhagen, James, Bebus, Williamson and Wendel. Motion carried.

Bebus made a motion, seconded by James to approve encumbering C24-0198 Mississippi Brainerd WBIF funds for Berscheit, C#20260813-3.5 in the amount of \$83,572 for a cattle crossing project. Affirmative: Katterhagen, James, Bebus, Williamson and Wendel. Motion carried.

Wendel made a motion, seconded by Bebus to approve encumbering C25-0118 Red Eye WBIF funds for Colby, C#20260813-3.6 in the amount of \$6,455.52 for cover crops. Affirmative: Katterhagen, James, Bebus, Williamson and Wendel. Motion carried.

Wendel made a motion, seconded by James to approve encumbering C25-0310 Crow Wing WBIF funds for Wiese, C#20260813-3.7 in the amount of \$772.33 for cover crops. Affirmative: Katterhagen, James, Bebus, Williamson and Wendel. Motion carried.

James made a motion, seconded by Williamson to approve encumbering P26-0856 Soil Health Delivery funds for Wettstein, C#20260813-3.8 in the amount of \$6,308.89 for cover crops. Affirmative: Katterhagen, James, Bebus, Williamson and Wendel. Motion carried.

Schmidt request for funding was removed.



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Wendel made a motion, seconded by Williamson to approve encumbering P26-0856 Soil Health Delivery funds for Cebulla, C#20260813-3.10 in the amount of \$5,596.63 for cover crops. Affirmative: Katterhagen, James, Bebus, Williamson and Wendel. Motion carried.

Wendel made a motion, seconded by Williamson to approve encumbering P26-0856 Soil Health Delivery funds for Kohlhase, C#20260813-3.11 in the amount of \$699.90 for cover crops. Affirmative: Katterhagen, James, Bebus, Williamson and Wendel. Motion carried.

Decisions needed for cost share contract amendments

None.

Decision needed for payment of cost share funds

Wendel made a motion, seconded by Williamson to approve payment of C22-4860 Sauk River WBIF funds for Host, C#20260514-3.5 in the amount of \$15,285.19 for a lined waterway project. Affirmative: Katterhagen, James, Bebus, Williamson and Wendel. Motion carried.

James made a motion, seconded by Bebus to approve payment of C22-4860 Sauk River WBIF funds for Peters, C#20260514-3.4 in the amount of \$16,245 for a shoreland stabilization project. Affirmative: Katterhagen, James, Bebus, Williamson and Wendel. Motion carried.

Bebus made a motion, seconded by James to approve payment of C24-0198 Mississippi Brainerd WBIF funds for Kunkel and Allen, C#20260312-3.4 in the amount of \$21,879. Affirmative: Katterhagen, James, Bebus, Williamson and Wendel. Motion carried.

Votruba, Scheve and Moore left at 9:20 a.m.

Decisions needed for operations

Wendel made a motion, seconded by James to approve West Central Technical Services Contract for Technical and Engineering services for the Nutrient Management Planning Services from July 1, 2026 through June 30, 2027. Affirmative: Katterhagen, James, Bebus, Williamson and Wendel. Motion carried.

Bebus made a motion, seconded by James to approve Long Prairie Fiscal Agreement for FY2027.

Discussion: Ossefoort noted Todd SWCD is the fiscal agent and it's the same agreement as previous years except tracking interest was removed.

Affirmative: Katterhagen, James, Bebus, Williamson and Wendel. Motion carried.

James made a motion, seconded by Williamson to approve FY27 Long Prairie River WBIF work plan.

Discussion: The funding request was submitted and approved, and now the work plan will be entered into elink for approval.



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Affirmative: Katterhagen, James, Bebus, Williamson and Wendel. Motion carried.

James made a motion, seconded by Bebus to approve the preliminary Todd SWCD 2027 financial budget with net balance of zero. Affirmative: Katterhagen, James, Bebus and Williamson. Abstained: Wendel. Wendel abstained stating he was not provided with some additional information he requested. Motion carried.

Discussion items None.

Contracts and documents approved by the Chair

Berscheid request for FY26 Riparian funds in the amount of \$42,225 for two pit closures was approved.

Contract #77-1-1 approved for payment in the amount of \$14,816.14.

Contract #77-1-2 approved for payment in the amount of \$16,908.08.

Contract #77-1-3 approved for payment in the amount of \$4,760.04.

Contract #77-1-6 approved for payment in the amount of \$29,010.

Wendel asked what the cost share percentage was for the approved contract payments.

S. Katterhagen noted all the contract payments were at a rate of 75%.

Informational

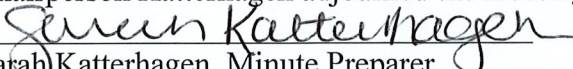
Radio Show: Broadcasts continue every second Friday of the month.

Project Status Update: No update was provided.

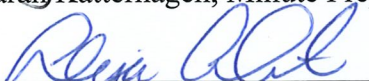
MASWCD 2026 Information: Informational packet was provided to the board.

2026 IRS Mileage: The mileage rate increased from \$0.725 to \$0.76 beginning July 1, 2026.

Chairperson Katterhagen adjourned the meeting at 9:30 a.m.


Sarah Katterhagen, Minute Preparer

9-10-26
Date


Deja Anton, SWCD District Manager

9-10-26
Date


Tom Williamson, Secretary

9/14/26
Date